

SPECIAL CONDITIONS

1. The Contractor shall perform Court Ordered Substance Abuse Evaluation Services (COSAES) for the Division of Mental Health and Addiction (DMHA) pursuant to IC 12-23-6, IC 12-23-7 and IC 12-23-8.
2. The Contractor shall conduct substance abuse evaluations of individuals referred by the DMHA and shall provide the DMHA with the date and time of the evaluation and with the name of the employee who performed the evaluation.
3. The Contractor shall provide the DMHA with the written evaluation in item 2. above within ten (10) calendar days of the date of the evaluation interview. The Contractor shall bill the DMHA on a monthly basis for this service.
4. The Contractor shall prepare written evaluation reports that conform to the format and address the criteria delineated as follows:
 - a. Physical Description and General History: Provides a physical description of the client should the client be absent without leave (AWOL). Provides clinical information on the social background of the client, including family dynamics and peer relationships.
 - b. Client's present employment and past employment history: Stability and prognosis for stability; behavioral patterns pertinent to treatment potential and treatment planning.
 - c. Drug abuse history as related by the client and by verification: Verification may take the form of exploring the client's knowledge of the drugs used, including quantity used, effect, tolerance and cost.
 - d. Relationship between alcohol or drug use and criminal behavior: Information concerning when the client started using drugs or alcohol and when the client became involved with the criminal justice system.
 - e. Psychological functioning: Evidence of psychological problems or lack thereof, including the client's orientation to time, place, and person; conceptual disorganization or thought disorders; suicidal tendencies, memory impairment, internal controls/tolerance; interpersonal relationships and social skills.
 - f. Medical evidence of client's drug abuse and diagnosis: Diagnosis may be based, in part, on the previous sections of the assessment.
 - g. Diagnosis of client: Using the DSM-IV TR, when there are multiple diagnoses on AXIS I, elaborate and explain behavior indicative of the classification.
 - h. Treatment potential: This section is the link between assessment and recommendations, and builds the rationale for recommendations concerning treatment potential. Clients who do not have a probable chance of completing treatment or who appear not to be likely to benefit from treatment are not acceptable for this program. For those clients who are being recommended for treatment, keep in mind that the duration of DMHA-monitoring generally ranges from between two (2) to three (3) years. Include not only initial treatment recommendation, but other pertinent information such as family support; insurance benefits, if any; the need for alternate living arrangements such as a half-way house, etc.; transportation difficulties, etc.

- i. Disposition of the client: Indicate how or with whom the client arrived and into whose custody he/she returned.
 - j. Support system: Parents, siblings, spouse, children or friends who support the client's treatment efforts. Significant others who agree to participate in treatment if appropriate.
 - k. Previous substance abuse treatment: When, where, and what type of substance abuse treatment has the client previously had? How did the client benefit from the treatment?
5. The DMHA agrees to reimburse the Contractor, upon receipt of a duly executed voucher, at the rate of one hundred dollars (\$100.00) per evaluation.